



ELECTION COMMITTEE MEETING

March 1, 2023

Members in Attendance: Brian Sproates, Ricki O’Keeffe, Sandra Givens, Yvonne Orlich, Jeane Marschke, Patricia Hill, Jack Dreyer, Gay Zawatski.

Absent: None

Guests: Bob Neuer

Agenda Items:

1. **Call to Order:** Meeting called to order by Chairman at 3:00 p.m.
2. **Introduction of Guest(s)** – Bob Neuer
3. **Approve Minutes of February meeting-** on motion and second by Ricki O’Keeffe and Sandra Givens. Motion carried.
4. **Board Liaison Report** - Presented by Gay
5. **March 2023 Board Election Progress**
 - A) **Meet The Candidate Event** – The event had been switched from the Steve Nolan Conference room to the San Tan Ballroom, which proved to be an excellent move as more than 230 homeowners attended the event. Such attendance would not have been possible in the conference room. The event had gone well, with a variety of homeowner questions and comments. This gave the candidates a good opportunity to present their views on their candidacy.
 - B) **Ballot Mailing** – Several attendees noted their their own digital ballots had begun to arrive in their mailboxes on March 1st as planned. No reports had been received at this time of the arrival of the USPS-based version.
 - C) **Voting Day** – was confirmed at the HOA Offices between 4.00 pm – 5.00 pm on 22 March. Brian, Patricia, and Ricki have volunteered to help on the day. Brian will distribute the voting procedures for the day.
6. **Committee Documentation Review**

Several Election committee documents require updating as a result of the switch to include the digital voting option, thus excluding the manual counting processes relating to the election.

- A) 10-11 - **Committee Charter.**
- B) 11-1 – **Policies and Guidelines.**
- C) 11-3 – **Vote Counting Process.**
- D) 11-02 – **Campaign Signage and Flyers** - The Board will be reviewing new Arizona statute changes regarding HOA-specific signage and compliance with AZ laws, as illustrated in the example provided from the SLHOA#1 website.
- E) The Committee also reviewed the Board Candidate Application form due to the perennial complaints of illegibility of homeowner handwriting creating difficulties in satisfactorily identifying homeowners and the eligibility of their supporting a candidate, i.e. being a tenant and not an actual homeowner. It is recommended that Management review whether the Homeowner number can be added to the Candidate Application form to improve the ability to identify homeowners and reduce the number of non-homeowners signing the application. This may require that part of the form to be switched from ‘portrait’ to ‘landscape’ format unless one of the existing fields can be reduced in size or removed completely.

Updated copies of A, B, and C above, showing recommended changes being made by the COmmittee are attached to these Minutes.

7. Any Other Business: None

8. Recommendations to Board:

Updated versions of election documents noted below are recommended for approval:

- 10-11 - **Committee Charter.**
- 11-1 – **Policies and Guidelines.**
- 11-3 – **Vote Counting Process.**

9. Recommendations to Management:

The Committee also recommends updating the Board Candidate Application form to include the requirement for any supporting signatures to include each homeowner number to assist in identifying homeowners and reduce the incidence of non-homeowners completing the form.

10. Next Meeting – Wednesday, April 5 at 3 p.m. in CLC Meeting Room #1

The meeting was adjourned at 4:00 p.m.

Respectfully submitted,

Brian Sproates, Chairman

Yvonne Orlich, Secretary