

FACILITIES AND GROUNDS COMMITTEE MEETING

September 6, 2017

Board Liaison Woody Neiman called the meeting to order at 9:08 A.M in the Phoenix Room in the absence of Jeff Michelin, Chair.

Guests attending were Bill Greer, Richard Hawkes and Anne Montgomery.

Committee members present were Joel Bosch, John Mitchell and Kathy Skrei.

Those in Management attending were Jim Miller, Don Pleger and Bill Todd.

Minutes of the May 3, 2017 meeting were approved.

New Commons Area Manager, Don Pleger, was introduced. Don has replaced Mike Reinhardt.

Joel Bosch reported that he and Don met with the general contractor at the PV Maintenance stating that there have been problems with sub-contractors. The contractor will get back to them with answers, and the work will get done.

Jim Miller reported that his crew is doing HVAC work; Jaime Chavez was named Employee of the month and he is also going to school on HVAC. The PV parking lot curb has been painted with striping yet to do. Jim discussed the request of a homeowner wanting a walkway from the tennis area to the chipping area at PV because he sees it as a safety issue. Both Bill Todd and Jim do not see the need for it and do not see it as a safety issue. Jim also reported that all 3 tennis courts are open as of Monday at Cottonwood. Don Pleger is working on one end of the golf cart parking area at PV. An approximate 18" retaining wall will be built from the ramada to the parking lot. The pavers at PV are complete. Jim stated that he will be changing to LED lights around the tennis courts at PV. The umbrellas for the CW pool arrived and the rest of the pool furniture will arrive within the next few weeks.

Bill Todd welcomed Don to the Management team. He will be having a meeting tomorrow on over seeding. Because of the Bradshaw Tennis Tournament, his crew will get over seeding done around the tennis courts first and then will move on to the golf courses. Bill also stated that he will probably help Don with the common areas and that they share equipment during over seeding.

Don Pleger stated that bids are in for a 3' high vinyl fence at Swan Lake which is badly needed. The cost will be approximately \$7 to 10K. A motion was made, seconded and approved to **recommend to the Board** that a vinyl fence be installed on the south end of Swan Lake and be placed on the September Board Agenda. Don said that he has purchased granite for the CW tennis courts and will be spread along with some replanting in the area of Don Neu's plaque. Don is also going over equipment needs with Bill. He is anxious to get his shop fixed as it is difficult to operate in the present conditions.

Joel Bosch asked about the status of the storage building at Cottonwood. Woody stated that plans are under development and are waiting for a County permit.

The committee has received several applications for the two seats that need to be filled. The committee will interview those candidates after its October meeting at approximately 10:15 A.M. The committee will also be recommending to the Board at its October meeting that Joel Bosch be given special consideration to serve another term on the committee.

Woody asked that the committee members read Board Policy 10-01, Committee Charter 10-06 and Board Policy 5-06/Committee Ethics before the next meeting.

The next meeting will be held on Wednesday, October 4th at 9:00 A.M. in the Phoenix Room.

The meeting was adjourned at 10:05 A.M.

Respectfully Submitted,

Kathy Skrei, Secretary