

ELECTION COMMITTEE

MEETING MINUTES SEPTEMBER 6, 2017

MEETING ATTENDEES:

MEMBERS PRESENT:

Kit Carlton
Bob (Boots) Elliott, Secretary
Jerry House, Chair Emeritus
Joe Igelmund, Chair
Sharon McKoy
Harry Randolph
Ed Schauble

MEMBERS ABSENT:

None

BOARD MEMBERS PRESENT:

Don Hicks, Board Liaison

ADMINISTRATION PRESENT:

None

GUESTS PRESENT:

None

CALL TO ORDER: Chair Joe Igelmund called the meeting to order at 1:30 p.m. in the Cottonwood Ceramics Room A-8, with all Committee members present.

MINUTES OF PREVIOUS MEETING: Motions were made and seconded to approve the minutes of the August 2, 2017 regular meeting, and the August 2, 2017 closed meeting to interview an applicant. Both motions carried unanimously.

BOARD MEMBER COMMENTS: Board Liaison Don Hicks reported generally on the Board's actions at its last meeting, and on the Fitness Center Facility Task Force, and a discussion among the Committee followed.

OLD BUSINESS: None

NEW BUSINESS:

1. The Committee discussed member terms and the need to balance the number of seats coming open each year. The Chair moved that the Committee recommend

to the Board that the seat presently occupied by the Chair have a one year term commencing November 1, 2017. This would make three seats available in 2018 and three seats available in 2019. The motion was seconded and passed unanimously, and the recommendation will be submitted to the Board with the October Board Report.

2. In order to support requiring voters' signatures on their return envelopes and not their ballots, under amended ARS 33-1812, the Chair proposed that the Committee recommend to the Board amending Board Policy 11-01 ("Voting Policies and Guidelines"), in the form of Attachment 1 to these Minutes, to explicitly permit secret ballots. Member Jerry House stated that instead the Committee should recommend to the Board amending Board Policy 11-03 ("Vote Counting Process") in the form of Attachment 2 to these Minutes. A motion was made, seconded, and passed unanimously that the Committee recommend both sets of amendments to the Board.
3. A motion was made, seconded, and passed unanimously to move the Committee's discussion of proposed Vote Counting Procedures down the agenda, to follow Voting Instructions.
4. A motion was made, seconded, and passed unanimously that the Committee recommend to the Board the layout for the Fitness Center Facility election Information Session, in the form of Attachment 3 to these Minutes.
5. The Committee then discussed the Absentee Ballot for the Fitness Center Facility election, previously approved by the Committee for recommendation to the Task Force, in light of Arizona law amendments that affect its content. Given the Arizona law amendments, a motion was made, seconded, and passed unanimously that the Committee recommend to the Board the Absentee Ballot in the modified form of Attachment 4 to these Minutes.
6. The Committee then discussed a proposed Return Envelope for the Fitness Center Facility election, in light of Arizona law amendments requiring a voter's signature. A motion was made, seconded, and passed unanimously that the Committee recommend to the Board a Return Envelope in the form of Attachment 5 to these Minutes.
7. The Committee then discussed Voting Instructions for the Fitness Center Facility election, previously approved by the Committee for recommendation to the Task Force, in light of Arizona law amendments that affect its content. Given the Arizona law amendments, a motion was made, seconded, and passed unanimously that the Committee recommend to the Board the Voting Instructions in the modified form of Attachment 6 to these Minutes.
8. The Committee then discussed the Notice of Special Meeting for the Fitness Center Facility election, previously approved by the Committee for use within the Committee. In order to correlate with other election documents, a motion was

made, seconded, and passed unanimously that the Committee recommend to the Board the Notice of Special Meeting in the modified form of Attachment 7 to these Minutes.

OTHER TOPICS: None at this meeting.

RECOMMENDATIONS TO THE BOARD:

The Committee recommends to the Board:

1. The proposed amendments of Board Policy 11-01 (“Voting Policies and Guidelines”) and/or Board Policy 11-03 (“Vote Counting Process”) in the form of Attachments 1 and 2 to these Minutes, respectively, in order that the Association’s governing documents explicitly permit secret ballots.
2. The layout for the Fitness Center Facility election Information Session, in the form of Attachment 3 to these Minutes.
3. The Absentee Ballot form for the Fitness Center Facility election, in the modified form of Attachment 4 to these Minutes.
4. The Return Envelope for absentee ballots in the Fitness Center Facility election (including place for homeowner signature), in the form of Attachment 5 to these Minutes.
5. Voting Instructions for the Fitness Center Facility election, in the modified form of Attachment 6 to these Minutes.
6. The Notice of Special Meeting for the Fitness Center Facility election, in the modified form of Attachment 7 to these Minutes.

RECOMMENDATIONS TO MANAGEMENT: The Committee has no recommendations to management at this time.

NEXT MEETING: The next meeting of the Committee will be September 11, 2017 at 2:00 p.m. in the Cottonwood Saguaro Room.

ADJOURNMENT: The Chair adjourned the meeting at 4:30 p.m.

Respectfully Submitted,

Joe Igelmund, Chair, for Bob (Boots) Elliott, Secretary